

## OUR COMMITMENT TO YOU

When you volunteer with The Oxford Trust we commit to:

- Support you by providing an induction and any training you need to fulfil your volunteering role.
- Explain the information you need to carry out your role, and provide access to our policies, including our Data Protection, Safeguarding, Health and Safety, and Diversity and Inclusion policies.
- Provide a named staff member as a point of contact for any concerns or problems.
- Help you develop your volunteering role with us and try to provide opportunities for you to use your skills and expertise.
- Provide a lunch voucher for each day you volunteer with us at the Science Oxford Centre or refund reasonable costs of lunch. (Unfortunately, we are not able to refund the cost of travel from home to the location of your volunteering role.)
- Provide a healthy and safe environment in which to work and any necessary training to ensure your role can be carried out safely.
- Provide adequate insurance cover for volunteers whilst undertaking voluntary work approved and authorised by us.
- Ensure that all volunteers are treated in accordance with our Diversity and Inclusion policy.
- Endeavour to resolve fairly any problems, grievances or difficulties you may have while you volunteer with us.