

RISK ASSESSMENT

Spy school

| Activity | Hazard | Persons in Danger | Severity x Likelihood = Risk Level | | | Control Measures |
|--------------------------|--|--------------------|------------------------------------|---|---|---|
| General Workshop hazards | Children not following instructions Children not using equipment in an appropriate manner | Workshop attendees | 3 | 1 | 3 | Appropriate supervision must occur at all times by teacher or other responsible adult from the school. Instructions for appropriate conduct during activity must be given to the audience/attendees. |
| Opening envelopes | Paper cuts | Workshop attendees | 1 | 2 | 2 | Instruct envelopes to be opened with care |
| Carrying out challenges | Pupils falling over if rushing between tables to tell presenter answer | Workshop attendees | 2 | 2 | 4 | Instruct pupils to remain seated, and raise hand if they wish to divulge answer. |